



APPENDIX C: Subject Approach to Assessment Delivery

Subject:	History
Director Of Standards:	N Bowen
Plan Created By:	N Bowen, R Rogers
Plan Quality Assured By:	R Rogers, T Morey and R Harris

Please outline what the conditions will be for each of your assessments outlined in the Assessment Plan:	<p>The Unit 3 Assessment will take place over a series of 2 x double lessons with a specific amount of time assigned to high control.</p> <p>Lesson 1 (and 2) - question a- 60 minutes Lesson 2- questions - 60 minutes</p> <p>The Unit 4 Assessment will take place over a series of 2 x double lessons with a specific amount of time assigned to high control.</p> <p>Lesson 1 (and 2) - question a- 75 minutes Lesson 2 (and 2)- question b- 60 minutes</p> <p>The completion of the assessment must be undertaken under formal supervision, in lesson time. Candidates can complete the work in hand-written form or by using ICT where appropriate This time span is designed to accommodate the needs of those candidates who may need extra time due to issues such as learning difficulties or disabilities.</p>
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	<p>During the completion of the assessment, teachers are not allowed to communicate with candidates to clarify issues, to improve the presentation or content of work, or to offer suggestions or solutions regarding the completion of the tasks. Teachers can give help regarding technical issues such as use of ICT equipment, pens etc.</p> <p>Preparatory material and any written work left unfinished after a session must be collected in and given out at the start of the next session.</p> <p>Teachers must not : Allow students to produce full drafts of their answers. Review candidates' work and provide oral or written advice even at a general level</p> <p>During the preparatory work students are able to make brief notes to support the completion of their answers. These notes must not be provided by the teacher.</p>
<p>Please outline how you will implement access arrangements if they are required. Please maintain confidentiality here:</p>	<p>We will follow the school procedure on access arrangements which is aligned to the JQC policy. Staff will use SIMS to ensure that all pupils with access arrangements have those arrangements met. Staff will use the document stored in the Exams office to ensure that they have a secure knowledge of what the access arrangement for each pupil is. Staff will liaise with the ALNCo or Mr Davidson should there be any queries regarding access arrangements. Specifically Unit 1 is a WJEC paper which takes place over 2 x 60 minutes session, unit 2 over 1 X 75 minute session; 1X 60minute session. These sessions will be in normal lessons but will use double lessons. Pupils who require additional time will have this time built into the lesson while the remainder of the class engage in a non-assessed follow up activity. During the assessment teachers will be monitoring the classroom carefully</p>



	to ensure conditions are followed, during this process they will take the role of a prompt for pupils who have this access arrangement, teachers have received information regarding the duties of this role. Papers will be produced to suitable sizes and in suitable colours to meet the needs of specific learners. Teachers will use the established school on-call system to meet the needs of pupils with arranged supervised rest breaks .
Please outline how you will ensure the authenticity of each learner's work:	Where an assessment takes place over more than one session papers will be kept securely between lessons. Teachers will carefully monitor assessment situations to ensure that appropriate conditions are adhered to. At the start of each session teachers will remind students of exam procedures for authenticating own work regarding mobile devices, storage devices and communication. Where an assessment falls during scheduled teaching and learning, any material pertaining to preparation or revision for the assessment on a screen or whiteboard will be removed. Pupils will be required to sign a declaration ensuring that the work is the pupils own work.
How will you make this assurance if the work is completed remotely, i.e. will you use other evidence to authenticate?	In circumstances where an assessment is forced to happen remotely: <ul style="list-style-type: none"> • Staff will prioritise assessments which are easier to supervise remotely, such as ones which can be transferred easily to Google Forms • Staff will set clear timelines on assignments for the submission of assessed work, with the understanding that if there is the very rare circumstance where a piece of work cannot be uploaded a parental declaration will support that fact • Historic attainment data will be used to help establish the validity of work done under such circumstances • If necessary a plagiarism check will be undertaken Assessments with published mark schemes will be altered and quality assured to ensure they are still appropriate



If a teacher is asked to award a grade for a family member or family friend it is deemed a conflict of interests. Do you anticipate any potential conflicts of interest? How will you resolve them?	There are no conflicts of interest
Will you commit as a department to engage in relevant WJEC training events?	Yes