# Revision: Using time effectively

## Revision... Where do I begin?!

Starting the revision process before exams can be as daunting as the exams themselves. But with a bit of organisation and a combination of a few techniques, a lot of stress can be avoided, leaving you to concentrate on learning!

This session will cover creating a revision timetable, some efficient working techniques and hints and tips on avoiding exam stress.

### **Revision timetable**

It's really worth investing some time in creating a revision timetable.

Don't feel that you have to fill every box, and remember to have regular rests- leaving time for your hobbies and interests is important!

# Revision timetable template

Date Time	Monday //	Tuesday //	Wednesday //	Thursday //	Friday //		Saturday //	Sunday //
9am-4pm	School	School	School	School	School	10-11am		
4-5pm						11am-12pm		
5-6pm						12-1pm		Lunch & Exercise/Social media
6-7pm		Dinner & Exercise/Social media	Dinner & Exercise/Social media	Dinner & Exercise/Social media	Dinner & Exercise/Socia I media	1-2pm		
7-8pm						2-3pm		Free time
8-9pm						3-4pm		Free time
9-10pm						4-5pm		Free time
10-11pm	Free time	Free time	Free time	Free time	Free time	5-6pm		Free time

### **Pomodoro Technique**

The Pomodoro Technique is a time management method developed by Francisco Cirillo in the 1980's. The technique is named Pomodoro ('tomato' in Italian) because of the tomato-shaped kitchen timer Cirillo used to measure each work interval.

A Pomodoro interval is 25 minutes of work (that means no phones!) and 5 minutes of rest, where you could get up and walk around, make a drink or snack, before your starting the next one.

## Ways to revise

- ✓ Get creative! Using flash cards on different colours of card works really well
- ✓ Tackle more difficult topics first; you won't be as effective at learning if you're tired towards the end of your revision session
- **✓** Reading notes aloud helps some people retain information better.
- ✓ Are you a visual learner? Make a mind map!
- ✓ Love Podcasts? Find one on the topic you're studying (loads on Unifrog)

## **Revision hints and tips**

- ✓ Stay hydrated and eat healthy meals and snacks; avoiding a dip in blood sugar will help your brain work more effectively!
- ✓ Exercise regularly; a walk, jog or other exercise for 30 minutes per day will help to clear your mind, ready for your next revision session.
- ✓ Reward yourself! At the end of the week, will you treat yourself to a coffee and cake at the local café, or a trip to the cinema once exams are over?

### **Relaxation techniques**

It's been a busy day of learning stuff, ready for your upcoming exams. You've been Pomodoro-ing, writing flashcards and using your revision timetable; now it's time to rest.

If you're struggling to switch off, try one of our Managing Stress & Anxiety techniques – your teacher can download this from the Unifrog Resources Library!

For more hints and tips on all things revision and wellbeing, head to the Know How Library for articles on lots of topics!