



APPENDIX A: Bassaleg School Subject Assessment Plan

Subject:	Engineering
Director Of Standards:	PC
Plan Created By:	APC
Plan Quality Assured By:	PC

Link to Qualifications Assessment Framework:	https://www.wjecservices.co.uk/sectionlist-2021-home.asp?type=10 Please review the framework pertinent to your subject
Please outline the assessments you plan to use and what aspects of learning they evidence, please refer to subject specification:	<p>Unit 3 external examination has been completed and final results have been achieved for all pupils. TAG awarded summer 2020</p> <p>Unit 1 + 2 Non Examination Assessment (NEA): Unit 1 – has been partially completed by pupils when they were in school – Sept –December 2020. Work completed to be assessed against the mark scheme for the unit. Best fit grade to allow for the incomplete nature of the work. Unit 2 to be worked on March –May. This will allow partial completion. Work completed to be assessed against the mark scheme for the unit. Best fit grade to allow for the incomplete nature of the work.</p> <p>Outcomes from the pupils work to be combined to award an holistic grade as per document: arrangements-for-summer-2021-wjec-vocational-and-other-general-qualifications-wales-centres</p>



When do you plan for learners to undertake these assessments?	Unit 2 NEA – March –May 2021
How will you ensure that these assessments are delivered consistently by each teacher in the subject?	One member of staff to deliver and assess. Pupils will not be permitted to resit assessments.
How will you ensure consistency in the marking of the assessments?	Unit 2 is internally assessed and typically externally moderated coursework. Internal cross moderation will apply, as will the use of previous WJEC Examiners Reports and exemplars for standardisation in line with the supplied mark scheme. Examination board paper work for assessments to be used to record outcomes. Feedback will not be given to learners on the outcomes of assessments which contribute to the centre assessed grades
Explain how you will ensure appropriate access arrangements are met:	The school will follow its Access Arrangements Procedure, which is written in accordance with the JCQ Access Arrangements guide. All pupils requiring access arrangements are marked clearly on the school SIMS system Due to partially completed nature of unit 2, access arrangements will be allowed for in assessment The ALNCO and second in ALN Mr Davidson will offer necessary support in implementing access arrangements
Confirm that you have spoken independently with each subject teacher in the department to ensure a	I confirm that this has happened



shared awareness of pupils in all classes who have access arrangements	
How will the assessments be stored when completed?	When completed the assessments will be stored in a locked cupboard. They will be stored with the master copy of the assessment paper and the signed off Department Summer 2021 Assessment Sign Off cover sheet
How will the marks be stored when completed?	The marks will be on each paper and duplicated on the Assessment Front Cover 2021 . A clerical check will take place to ensure that these match. Marks will also be input in the school SIMS system and stored electronically.
How can the assessments be fairly amended in case of any school closures or changes to delivery?	<p>Learner absence for assessments: the department will ensure that time is provided, within the allocated window, for learners to complete any missed tasks. Learners will work under the same required conditions outlined above to complete the assessment task. Learners will complete the Unit 2 assessment via online submission.</p> <p>Further lockdown or isolation periods: learners will have the opportunity to complete the assessment tasks remotely under specified controls: such as staff will work with the learners via live Meet sessions and work will be completed within a specified time limit, using the 'Quiz' facility within the 'Forms' application. Pupils will sign declarations.</p> <p>Potentially you might switch the order of assessments here if there is one that is easier to control remotely</p>