TRANSITION

TRAWSNEWID

Looking Forward to September 2021

Edrych Ymlaen at Fedi 2021

A Welcome from Miss Lambe, Headteacher

“Believing & Belonging”

Look ahead to the most special times at Bassaleg School where we are certain you will feel part of an incredibly proud community whilst aiming for the stars in every possible way!

Our Core Values

- Be **honest**, be **kind**, be **true** to yourselves;
- Be **respectful** of others and celebrate diversity;
- Be **positive** about what you can achieve now; think BIG for the future;
- Be **resilient** in the midst of challenge;
- Be **curious** and **confident** in your questioning about the world in which we live;
- Be **active** and **proud** members of our community;
- Look after yourselves; look after each other.

Grades and Expectations
Mr Maughan, Deputy Headteacher

An explanation of how we set challenge, grade expectations and how we map and communicate progress at Bassaleg.

https://drive.google.com/file/d/1rbYdlkytkQ3jlpQfy71KK0rgGFq4B6xj/view

We cannot wait to welcome your child to Bassaleg in September; we look forward to meeting and getting to know you and your child at the earliest opportunity.

Mr Batten
Assistant Headteacher responsible for Transition, Desginated Senior Person for Safeguarding

Mr Ford
Director of Wellbeing
Year 7

Mrs Williams
Deputy Director of Wellbeing
Year 7

THE SCHOOL DAY

8.35 - 9.00	Registration & Assembly
9.00 - 10.00	Lesson 1
10.00 - 11.00	Lesson 2
11.00 - 11.20	**Break time**
11.20 - 12.20	Lesson 3
12.20 - 1.20	Lesson 4
1.20 - 2.05	**Lunch time**
2.05 - 3.05	Lesson 5

SUBJECTS

Literacy, Language & Communication

(English, Welsh & Spanish)

Mathematics & Numeracy

Science, Technology & ICT

Health & Wellbeing

(PE & Nutrition)

Humanities

(Geography, History & RMP)

Expressive Arts

(Art & Textiles, Music & Drama)

EQUIPMENT

Pencil case containing:

Pens

Pencils

Coloured Pencils

Ruler

Pencil Sharpener

Rubber

The recommended calculator for Mathematics is the Casio FX83

OUR SCHOOL EXPECTATIONS

P PREPARED

We are lined up quietly
Our phones are off and in our bags
Our equipment is ready
Our uniform is correct

R RESPECTFUL

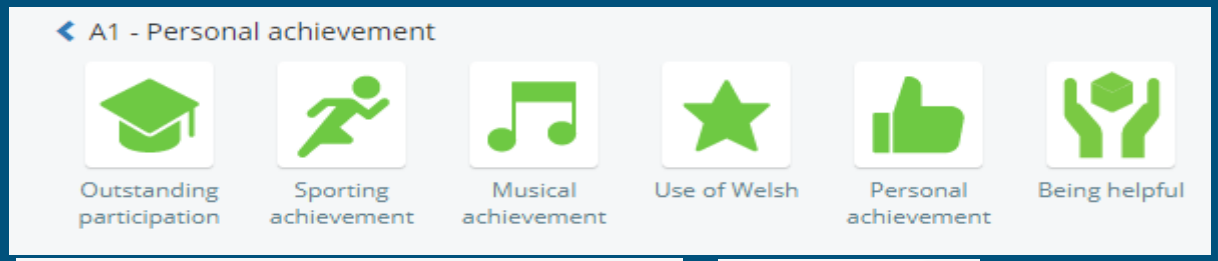
We respect everyone and our environment
We listen and follow instructions
We are kind to each other

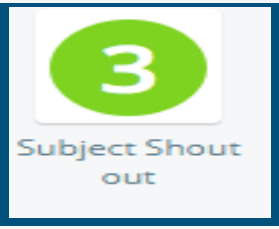
O ORGANISED

We complete homework by set deadlines
We complete classwork on time
We try our best at all times

Behaviour for Learning

Achievement points and rewards





Half termly achievement letters are shared with parents for Bronze (25), Silver (50), Gold (75) and Platinum (100 points)

Behaviour for Learning

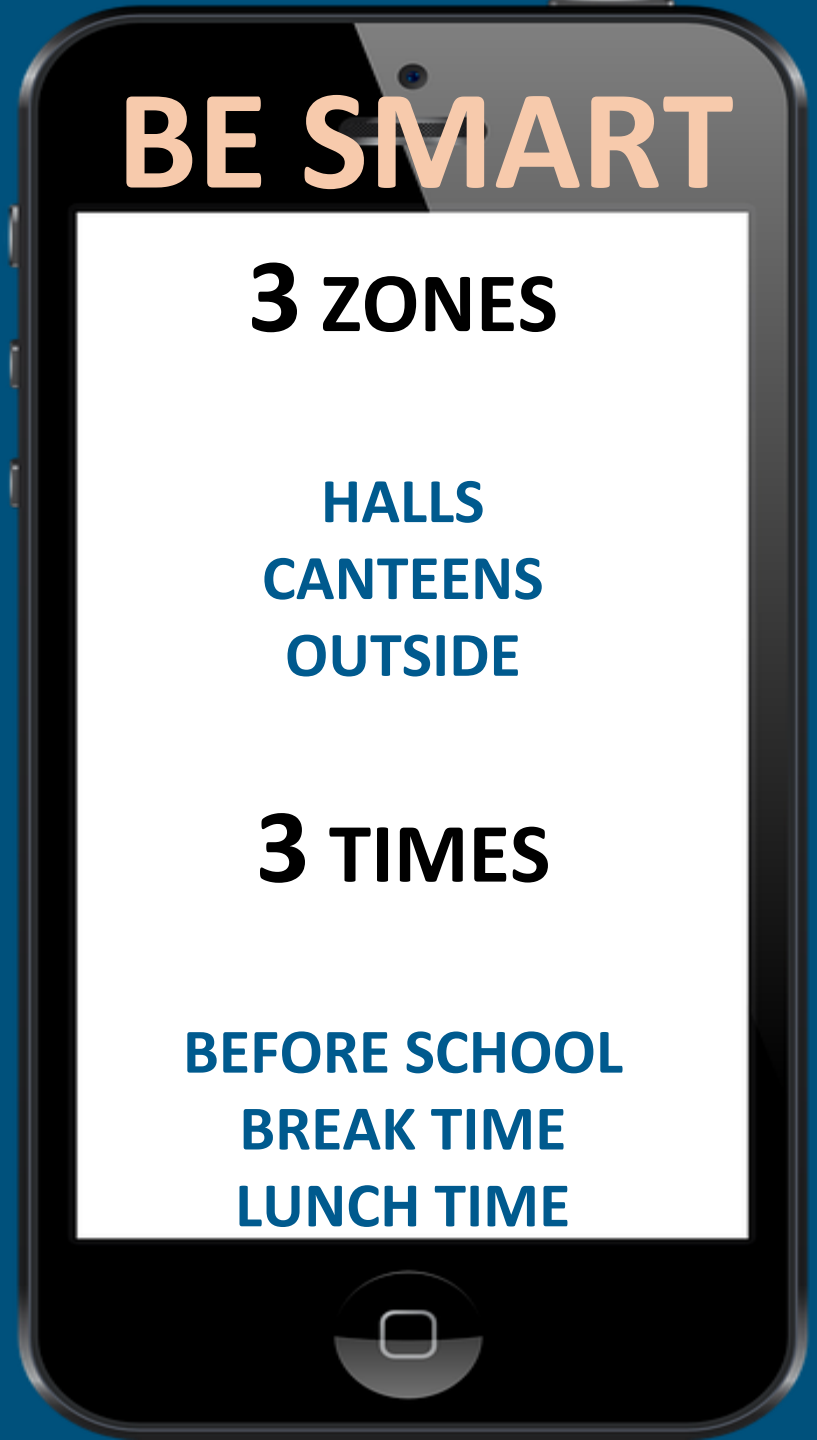
The Consequence Ladder

Staff will give pupils a chance to change their behaviour. They will firstly remind them of the rule and then issue a verbal warning. Staff use the ladder for those pupils who ignore these warnings or have been involved in serious incidents of behaviour

CODE	Pupil Behaviour	Staff Action
C1 **1 point**	C1 means that the pupil has continued to misbehave despite a rule reminder and then warning . Some examples of this are if a pupil has: ● Refused to follow instructions ● Been disrespectful towards staff ● Disrupted others learning	1 behaviour point will be added to Class Charts and will show on the Parent and Pupil App.
C2 **RTL** **2 points**	C2 means that the C1 disruptive behavior is persistent and is preventing teaching and learning. Other examples of this are: ● A pupil uses offensive language ● A pupil directs an offensive action towards a pupil or teacher	Pupil will be sent to our Ready to Learn (RTL) room to reflect on their behavior and have an opportunity to cool down. Our Behaviour Support Officer will provide skills work relevant to that subject and contact home. The pupil will return to lesson when they are ready to learn without disruption.

C3-5 are classed as serious incidents and will be dealt with by the Director of Wellbeing and Senior staff. Incidents of this nature could lead to internal, fixed term or permanent exclusion form the school.

Using mobile devices in lessons without the teacher's permission is extremely disruptive and prevents teaching and learning.

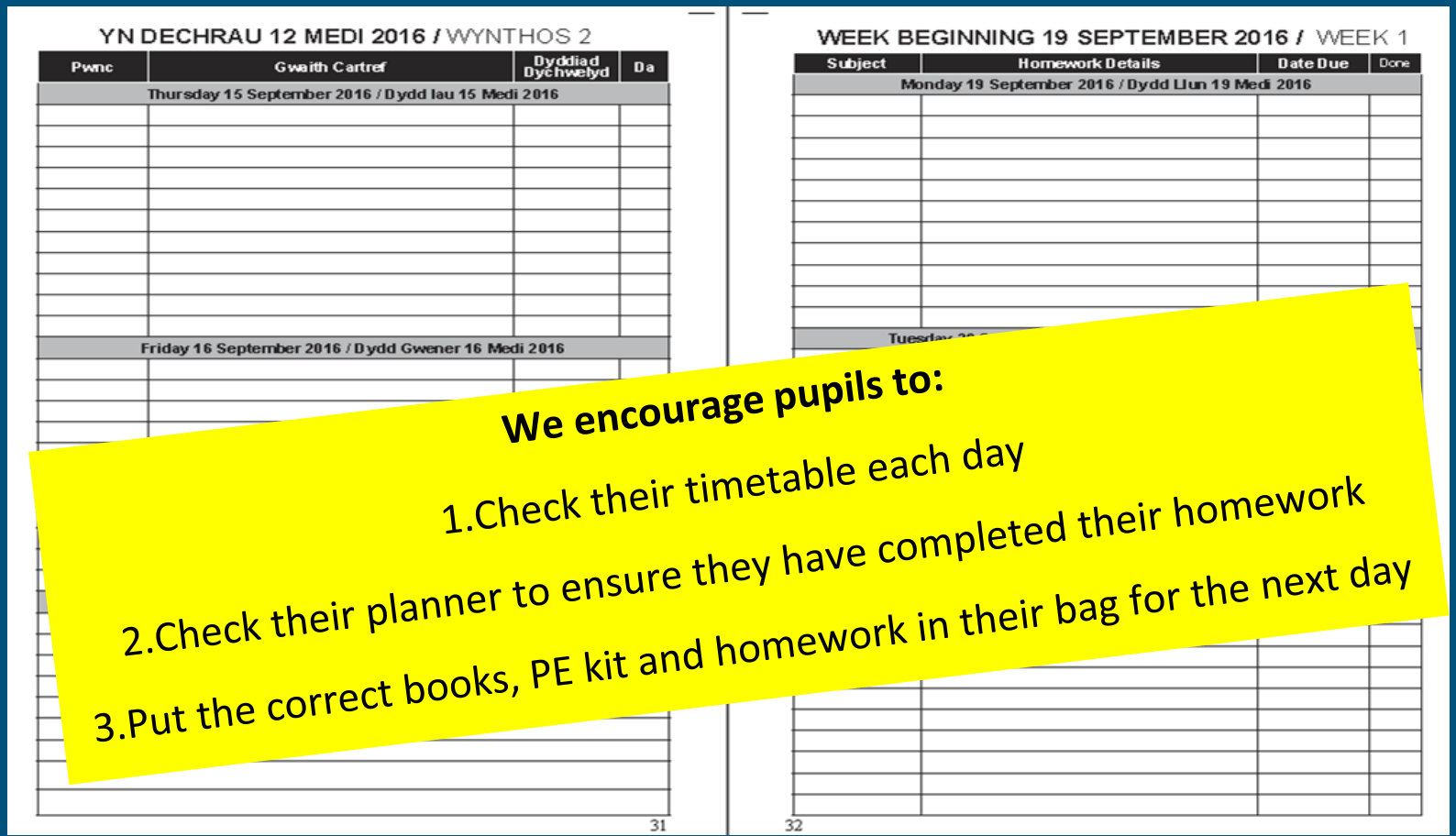


There are mobile phone bans in operation in our school for those pupils who use their phones to disrupt T&L, harm or cause distress to others.

The Student Planner & Homework

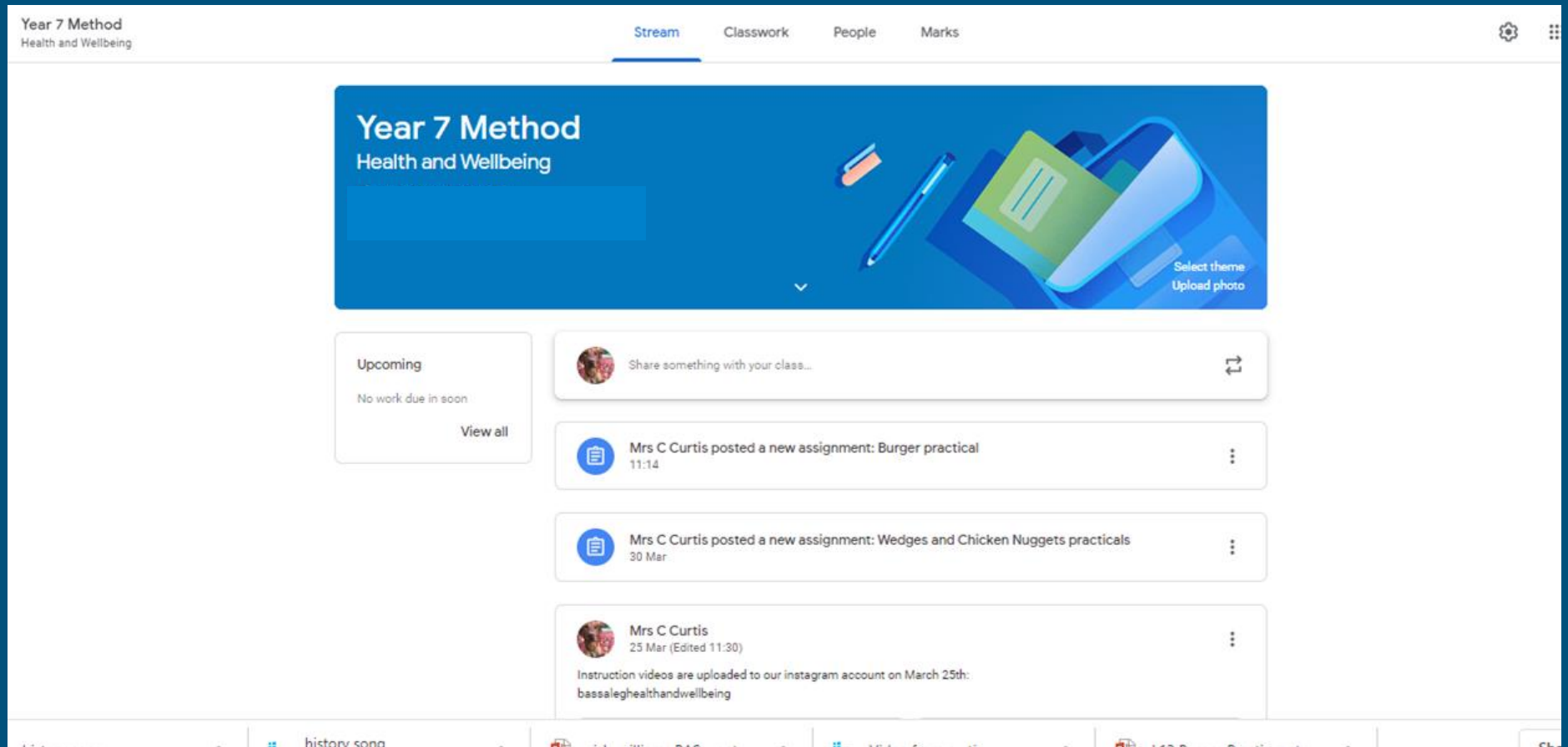
Each student is issued with a Student Planner to help them to be organised.

This is important to help ensure that everybody completes homework and hands it in on time. It also gives parents and guardians an opportunity to understand a child's homework commitments.

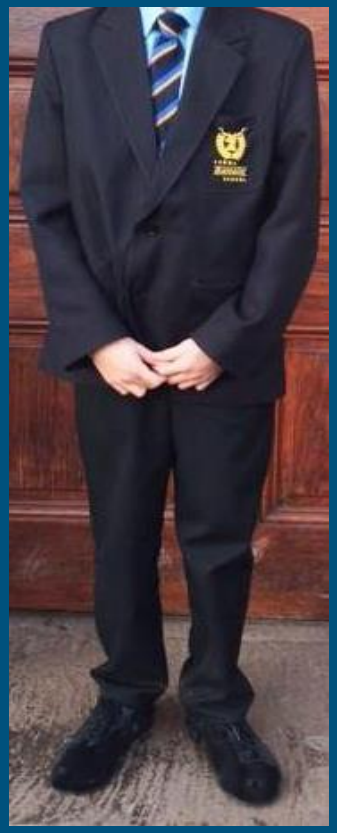


Google Classroom

Google Classroom is a very useful homework and communication tool between student and teacher. All students will be given a Gmail account at the start of Year 7 which will be used to access Classroom. Many lessons and homework tasks will be set on this platform. You are able to access your child's classroom via their password.



GENDER NEUTRAL UNIFORM



BLACK UNIFORM

Black Tailored Blazer with School Badge

Black Tailored Trousers (no denim)

Black Pleated Skirt

Pale Blue Long Sleeve Shirt

School Tie (Clip On)

Optional Black V-Neck pullover with badge –cannot be worn instead of a blazer

Black Socks or Tights

All Black Sensible Footwear

Navy, Black or Dark Grey Outdoor Coat

SUMMER TERM OPTIONS

Black Tailored Shorts (optional)

Pale Blue Short Sleeve Shirt

Blazers (optional)

School tie – clip on only

*Please note that trousers should not be tight at the knee and ankle - these would be considered skinny trousers and not tailored. Please refer to pages 8-9 of the Uniform Policy.

UNIFORM

Uniform and PE kit is available from:
Beam Sports & Schoolwear
26 Cambrian Road, Newport, NP20 4AB
Tele: 01633 222261

Other information:

Coats: Should be navy, black or dark grey. Hoodies/cardigans are not acceptable as coats.

Jewellery: Please follow school uniform policy guidance.

Hair: No bizarre hairstyles or tram lines will be allowed. Natural colours only.

Makeup: If worn, must be subtle and discreet.

CLOTHING FOR PHYSICAL EDUCATION

Navy Bassaleg Shorts (with Logo) or Black Leggings

Gender Neutral Bassaleg T-Shirt

Navy Bassaleg Socks (not white)

Bassaleg PE Jersey for contact sport (optional for girls)

Bassaleg Hoodie or ¾ zip training top with Bassaleg logo

*No jewellery

COACHING KIT
(for pupils unfit to participate in PE)

Tracksuit Bottoms (Blue or Black)

Bassaleg PE Jersey

Recommended but not compulsory:

Gum shields for rugby, football & hockey

Shin pads for hockey and football

Incorrect Uniform

Please refer to page 5 of our uniform policy: 2.1 Examples of unacceptable items of uniform

Should a pupil go to their form period inappropriately dressed in the morning, their form tutor will issue the pupil with a “yellow slip” detailing the issue and he/she will report to the RTL (Ready to Learn) room where they will wait for the correct item of uniform to be delivered to the school by either a parent/carer or by a member of the wellbeing team, should there be spare uniform available in school. **The school will endeavour to make this phone call to parents/carers as soon as possible at the start of the school day and pupils will remain in the RTL with work to complete until such time they are correctly dressed.** The school aims to resolve all uniform issues by the end of period 1.

LEAVING SCHOOL DURING THE DAY

The safety of our pupils is important to us, so we need to be fully informed if you need them to leave the school site during the school day.

- If students need to leave school (Dentist, Doctors, Hospital etc), a letter must be brought in from a Parent/Guardian.
- It must then be signed by the Form Tutor and Head of Year or SLT.
- Students must sign out in Pupil Office when they leave and sign in when they return. Parents must collect pupils from Forge Reception.

*No vehicles are allowed on site at the beginning and end of the school day, unless previously agreed with the school. The school gates will be closed for vehicle access from 2.50pm until 3.15pm. This is to ensure pupil safety as they leave the site. This applies to all entry points to the school.

Absences, Lateness & Illness

A T T E N D A N C E: You must email school via the school Gateway App, to confirm non-attendance or planned absences. Messages must include details explaining the absence. Alternatively a letter to the form tutor and a phone call prior to the absence, is also an option.

L A T E S L I P S: Students are expected to be on time for registration and assembly. If students are later than 9am they must sign in at the Pupil Office.

F E E L I N G I L L: If a student feels ill, they must ask permission to go to the Medical Room.
If parental contact needs to be made, the School Medical Officer (Mrs Compton) will do so.

ATTENDANCE

Annual Attendance	School Missed in an Academic Year	Result
100%	No lessons missed	Gold Standard – Superb! These pupils have the best chance of getting the top grades and jobs.
96 – 99.9%	95% = missing about two weeks of school	Green Standard – these pupils are more likely to gain the best grades in school and have the best employment chances.
92 – 95.9%	92% = missing about three weeks of school	Amber Standard – it will be much harder for these pupils to keep up with work and gain the best grades at school.
Below 92%	Missing more than three weeks of school	Red Standard – these pupils are missing too much school. This is likely to affect their grades and therefore impact on their future opportunities after leaving school.

SOMETHING TO THINK ABOUT....

If your attendance over one school year is:

98% = 4 days absent from school

95% = 10 days absent from school

90% = 4 weeks absent from school

85% = 5.5 weeks absent from school

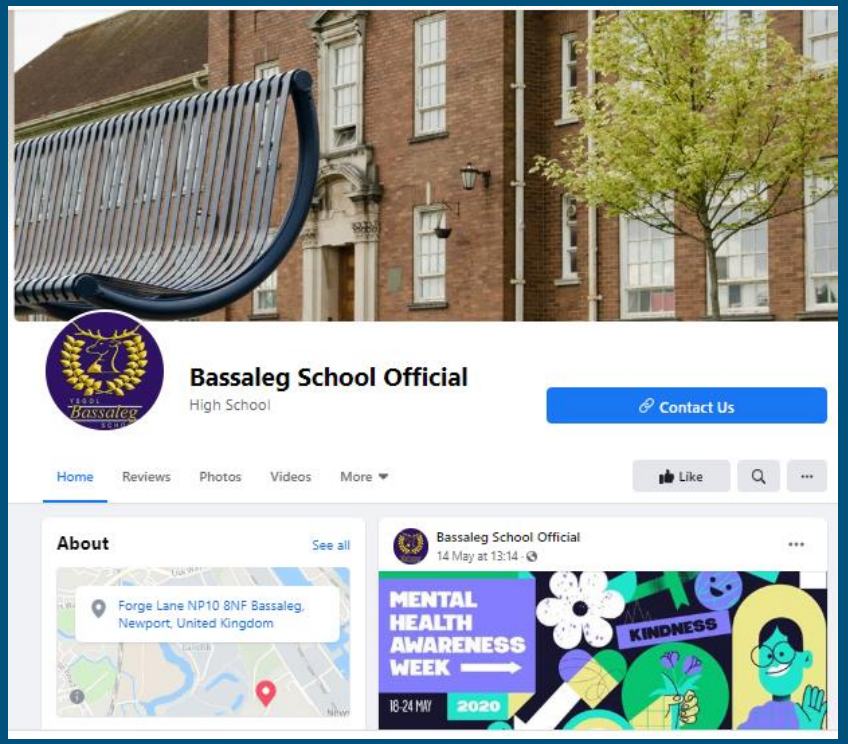
80% = 7.5 weeks absent from school

Attendance over five years (years 7-11):

85-90% = having about half a year off school

80% = 38 weeks off school. 1 whole school year missed!

Communication is key!



Twitter: @bassalegschool1

Facebook: Bassaleg School Official

www.bassalegschool.com

bassaleg.school@newport.gov.uk

Improving Links with school

- We use **Schoolcomms**, an electronic school communication system. This will enable you to receive all your information from school quickly and reliably.

- We can send letters by email and short messages directly as a text message, or if you have an Apple or Android mobile phone, by app message.

- Other mobile phone users will receive standard text messages

Download the FREE School Gateway App

Week Two

20th - 24th May 2019

YSGOL Bassaleg SCHOOL

HOME | PARENTS | PUBLICATIONS | EXAMS | GOVERNORS | CONTACT US | SIXTH FORM | LITERACY & NUMERACY | SUBJECTS

School Gateway Information

As part of our ongoing drive to help parents stay informed of what's happening at school, we ar using 'School Gateway' – a website and smartphone app. The new, free, smartpho e app for parents is now available for download alled 'School Gateway' for Apple (iPhone 3GS or ter, iPad, iPod Touch) and Android (2.3 / Gingerb ad or later) devices.

Trouble Logging In?

It may be because we do not have your current mobile telephone number or email address on record.

Please email our School Gateway Administrator Mrs Tudge via bassaleg.schoolcomms@newport.gov.uk so your contact details can be updated. You will need to provide:

- Pupil name and Form Group
- Your name
- Your current mobile telephone number and email address

If you have recently changed your mobile telephone number or email address, please let us know so we can update our records.

Downl Now

Please download this new app to your phone (it's free!) as it will help us improve communication with parents and save the school money.

The set-up process is simple and will take no more than a couple of minutes:

Search for "School Gateway" in the Apple App Store / Google Play or go to www.schoolgateway.com/apple (Apple) or www.schoolgateway.com/android (Android) on your phone.

- Ins No
- Wh sel ph
- Th this PIN code and the app will be activated for you.

You wi by text arrives

Please facility

Available on the App Store

ANDROID APP ON Google play

A Tradition of Excellence .... Traddodiad o Ragoriaeth ....

8 2 7 5 7

Classcharts

Class charts is a parent and pupil app. You will get a code to join at the start of term.

- You will be able to use Class Charts to keep track of your child's achievement rewards and behaviour records. You may also use it to access their weekly timetable, view assigned homework tasks, track scheduled detentions and view year group announcements from school.
- If you have more than one child, you can access Class Charts information about your children from a single, centralised parent account.
- Class Charts for parents can be accessed via the website, or through our iOS and Android apps.

ClassCharts

Worried? Need to Talk?
Safeguarding Team - Mr Batten, (Child Protection Officer), Mrs Batten, Mr Sheldon
Learning Coaches (Mrs Beard and Miss Law) – Contact DOW / DS
Umbrella LGBT+ - online support – contact MAB or EGR
Newport Youth Service – contact DOW / MAB / DS
Directors of Wellbeing:
Mr Ford, Year 7
Miss Curtis, Year 8
Miss Scott, Year 9
Miss Parfitt, Year 10
Miss Greentree, Year 11
Mr Powell, 6th Form
Thrive & Nuture Hwb (Ms Gray, Mrs Holmes) – In school and remote support where possible. Contact DOW / RHO / DS
Classroom Teacher – e-mail / Google Classroom
Sixth Form Prefects – look out for Health and Happiness events on Fridays.
Behaviour and pastoral Support / - Mr Crowley and Miss Vaughan In school – contact JS / DOW
Careers Wales Advisor – Gaynor Nash – remote support – contact DOW.
Form Tutor – e-mail, Google Classroom and Classcharts Wellbeing app.
QSA (LGBT+) – Invited Google Meets – contact DOW / MAB / EGR
Mrs Booth Progress Centre – in school
Talking Zone – Remote support – contact DOW
Medical Officer - Mrs Compton in school plus remote School Nurse drop in service – contact MAB / Pat W
The Baxter Project – available in school – contact DOW / MAB / LVA

THRIVE AND NURTURE HWB (Pastoral Support)

Thrive & Nurture

HWB

Week One

13th - 17th May 2019

YSGOL Bassaleg SCHOOL

Worried? Need to Talk?

NSPCC

TalkingZone

Newport's Children & Young People Counselling S

There4me.com

kidscape

YSGOL Bassaleg SCHOOL

Week One

1st to 5th June 2020

The School Day

Term Dates

School Uniform & PE Kit

Illness & Absence Procedures

Mental Health Info

The Medical Room

Parents' Evenings

Parent Forums

Pupil Contact Details Info Sheet

National Curricular Subject Level Descriptors

Parent Pay Information

Fixed Penalty Notice Information

Cycle to School Application

Google for Education Info Letter

Anti Bullying Policy

Complaints Procedure

Privacy Policy

Safeguarding Policy

SCHOOL ACTIVITIES

Students will have the chance to join many new clubs, which either take place at lunchtime or after school. Clubs will be updated in September but here are some examples:

Societies
Art Club
CAD/CAM Club
Computer Club
Creative Writing Club
Debating Society
Drama Club
History Club
Science Club
Young Chefs
Welsh Club
Religious Studies
Tabletop Gaming

Sports
Aerobics
Athletics
Baseball
Basketball
Cricket
Cross Country
Dance
Gymnastics
Hockey
Netball
Tennis
5 x 60 Activities
Orienteering
Rugby
Soccer (Boys & Girls)

Music
Choir
Brass Band
Wind Band
Orchestra
Big Band

Club times listed on the school website

AFTER SCHOOL CLUBS

MONDAY

CLUB	YEARS	ROOM	TEACHER	DESCRIPTION	TIMES
Code Club	All Year Groups	F13	BB / REA	-	3.10
English Made Easy	Year 10	F8	ACH		3.05
English Made Easy	Year 10	F3	ERI		3.05
Athletics	All Years	GAC	KS	-	3.05 – 4.
Big Band	All Year Groups	Griffin Hall	CRK	-	3.05 – 4.0
Drama Club	Years 10 & 11	G28 / 29	AFI	-	3.05 – 5.00

TUESDAY

CLUB	YEARS	ROOM	TEACHER	DESCRIPTION	TIMES
Tennis	Year 7 – 10 Girls	GAC	PE Dept.	-	3.05 – 4.05
Baseball	Years 7 – 10	GAC	LC	-	3.05 – 4.05
String Orchestra	All Year Groups	Griffin Hall	CRK	-	3.05 – 4.05

WEDNESDAY

CLUB	YEARS	ROOM	TEACHER	DESCRIPTION	TIMES
Football	Years 7 & 8	GAC	BPA	-	3.05 – 4.15
English Made Easy	Year 10	F24	DMC		3.05 – 4.00
Cricket	All Years	GAC	PE Dept.	-	3.05 – 4.00
English Made Easy	Year 11	F3	ACH	English Lang Exam Revision (alternates Wed & Thu)	3.05 – 4.00

THURSDAY

CLUB	YEARS	ROOM	TEACHER	DESCRIPTION	TIMES
English Made Easy	Years 9 to 1	S3	BB /		
	Year 10 & 11	F13	BWH		
	All Year Groups	F4			
	Years 7, 8 & 9				

WEDNESDAY

CLUB	YEARS	ROOM	TEACHER	DESCRIPTION	TIMES
Ant Club					
ICT Club					
Scriptwriting Club					

Community Activities

Parent Forum

Regularly meets throughout the year to discuss important issues that you, the parents/carers want more guidance over, or raises aspects that we as a school deem to be important to you and your child.

PFA

Very keen and enthusiastic committed group, who are always looking for more numbers, or your support at PFA events.

CYCLING TO SCHOOL SCHEME

Should your child wish to cycle to school, they will need to follow school guidelines. Details of which can be found on our website.

Cycling to School / *Seiclo I'r Ysgol*

If you intend to cycle to School, then you must agree to, and follow, the Cycling Code of Practice outlined below, to ensure your safety, the safety of your bicycle, pedestrians and other road users.

- You will only be allowed to cycle to School with the permission of Parents/Guardians and the School.
- If you cycle to School you must wear an approved cycling safety helmet. Helmets should be properly fitted, have a 'CE' mark and should meet either the European Standard BS EN1078:1997, or equivalent.
- If you cycle to School you must wear high visibility clothing and/or attachments.
- If you cycle to School you must ensure that your bicycle is fully roadworthy and properly maintained, and also meets the safety requirements of Newport City Council's Road Safety Officers who will be checking all cycles at regular intervals.
- You and your parents/guardians should be aware that bicycles are brought to School entirely at your own risk and the School cannot take any responsibility for loss or damage to bicycles while in School or being ridden to School.

  Parents and Guardians are advised to include your bicycle in their Household Insurance if no separate Bicycle Insurance is available.
- You and your parents/guardians are responsible for making sure that bicycles are security marked.
- You must keep to designated cycle areas and are **not allowed to ride while on the School site.**
- Your bicycle must be parked in the bicycle racks and you must provide, and take responsibility for, the provision of a suitable bicycle lock with which to secure your bicycle to the bicycle racks, e.g. a 'D' lock.
- If you disobey or disregard the School's Cycling Code of Practice you will have your permit and cycling privileges removed.
- Permits must be carried at all times.

To obtain a Cycle Permit please complete a Form which is available from Forge Reception.

All the above information (and more) can be found on the School's Website.

Please sign to confirm you have read this first section of your Planner.

Pupil Signature: .....

Parent/Guardian Signature: .....