



APPENDIX A: Bassaleg School Subject Assessment Plan

Subject:	GCSE Computer Science
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Plan Created By:	Richard Eaton
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Link to Qualifications Assessment Framework:	https://www.wjecservices.co.uk/sectionlist-2021-home.asp?stype=10
Please outline the assessments you plan to use and what aspects of learning they evidence, please refer to subject specification:	In accordance with Example 4 from WJEC Qualification Assessment Framework GCSE Computer Science we will be using the Unit 1 past paper from Summer XXXX plus the Unit 2 SAMs paper.
When do you plan for learners to undertake these assessments?	Assessments for each of the two papers will take place over 3 Computer Science lessons between 26/4/2021 and 26/5/21. Exact dates to be confirmed.
How will you ensure that these assessments are delivered consistently by each teacher in the subject?	<p>There is only one group of 15 learners and one teacher (BB) delivering the course. REA and BB will meet before 26/4/21 for training to explain the control conditions for both examinations.</p> <p>Assessment Front Cover 2021. Cover sheets will be provided for both examinations to be sat by each learner which will detail the instructions to candidates and the timings of the assessments, thereby ensuring a standard approach. The sheets will also contain declarations from teachers and learners regarding the use of</p>



	<p>access arrangements and the allocation of marks for each question on the paper. These will undergo a clerical check as per the School Centre Assessment Policy.</p> <p>Learners will not be permitted to resit the Unit 1 or Unit 2 examinations</p>
<p>How will you ensure consistency in the marking of the assessments?</p>	<p>Units 1 and 2 are WJEC set exam papers with clear and approved mark schemes. BB will mark in accordance with the markschemes.</p> <p>Prior to marking Units 1 and Unit 2 BB will attend a standardisation meeting with REA aimed to standardise understanding of the mark scheme and the range of acceptable responses / approaches for each section of each NEA.</p> <p>Attendance to standardisation meetings and the outcomes of the standardised scripts will be signed off on the Department Summer 2021 Assessment Sign Off sheet which will be securely stored with a master copy of each assessment.</p> <p>Feedback will not be given to learners on the outcomes of assessments which contribute to the centre assessed grades</p>
<p>Explain how you will ensure appropriate access arrangements are met:</p>	<p>The school's Access Arrangements Procedure, which is written in accordance with the JCQ Access Arrangements guide will be followed at all times</p> <p>All learners requiring access arrangements are marked clearly on the school SIMS system</p> <p>Prior to both Unit 1 and Unit 2 examinations BB and REA will ensure that all access arrangements have been met for all identified learners in the group.</p> <p>BB and learners will sign a declaration on the Assessment Front Cover 2021 to indicate that access arrangements have been met.</p>



	Further information to support implementing access arrangements can be obtained from the ALNCO and second in ALN Mr Davidson if necessary.
How will the assessments be stored when completed?	<p>When completed the written assessment Unit 1 will be stored on the top shelf of the ICT office which will be locked when empty. It will be stored with the master copy of the assessment paper and the signed off Department Summer 2021 Assessment Sign Off cover sheet</p> <p>When completed the online examination Unit 2 will be stored digitally on the accounts created specifically for this assessment. learners will not be given the passwords and each password will be reset following completion of the assessment. The master copy of the Unit 2 paper, the signed off Assessment Front Cover 2021 and Department Summer 2021 Assessment Sign Off cover sheet will be stored on the top shelf of the ICT office which will be locked when empty.</p>
How will the marks be stored when completed?	<p>The marks will be on the Unit 1 paper and duplicated on the Assessment Front Cover 2021. For Unit 2 a shared spreadsheet will be created in Google Drive to store the marks and the marks duplicated on the Assessment Front Cover 2021.</p> <p>Summary marks for both units will be recorded for department use on a spreadsheet shared in the Google Drive folder '2021 Centre Determined Grades'. Marks will also be input in the school SIMS system and stored electronically.</p>
How can the assessments be fairly amended in case of any school closures or changes to delivery?	<p>Learner absence for assessments: the department will ensure that time is provided, within the allocated window, for learners to complete any missed tasks. Learners will work under the same required conditions outlined above to complete the assessment task.</p> <p>In the case of further lockdown or isolation periods: learners will have the opportunity to complete the assessment tasks remotely under specified controls.</p>



	REA will convert the unit 1 exam paper to a Google Doc format which will be broken up into assignments if necessary and accessed remotely via GC. Assignments submitted at the end of the allotted time will be downloaded to the Staff Shared Area.
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